

**Superior Court of Washington, County of \_\_\_\_\_**

In the Guardianship/Conservatorship of:

No. \_\_\_\_\_

\_\_\_\_\_  
Individual

**Order Approving Guardian/  
Conservator's Report**  
(ORAPRT)  
 Clerk's Action: 1, 6 9

**Order Approving Guardian/Conservator's Report**

**1. Summary**

Does not apply. This is an *Order* approving a final report.

Summary.

Date of Appointment:	_____															
Due date for report:	_____															
Date of next review:	_____															
Letters expire on:	_____															
Bond amount:	\$ _____															
Restricted account agreements required:	<input type="checkbox"/> Yes <input type="checkbox"/> No															
Reporting Period:																
<input type="checkbox"/> 12 <input type="checkbox"/> 24 <input type="checkbox"/> 36																
Start: _____																
End: _____																
<input type="checkbox"/> Certified professional guardian (CPG)	<input type="checkbox"/> Public professional guardian (PUG)															
<input type="checkbox"/> Lay (family) guardian (LGD)	<input type="checkbox"/> Training completed <input type="checkbox"/> Training required															
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;"></th> <th style="width: 45%; text-align: center;"><u>Individual Subject to Guardianship/Conservatorship</u></th> <th style="width: 30%; text-align: center;"><u>Guardian/Conservator</u></th> </tr> </thead> <tbody> <tr> <td><b>Name</b></td> <td></td> <td></td> </tr> <tr> <td><b>Address</b></td> <td></td> <td></td> </tr> <tr> <td><b>Phone</b></td> <td></td> <td></td> </tr> <tr> <td><b>Email</b></td> <td></td> <td></td> </tr> </tbody> </table>			<u>Individual Subject to Guardianship/Conservatorship</u>	<u>Guardian/Conservator</u>	<b>Name</b>			<b>Address</b>			<b>Phone</b>			<b>Email</b>		
	<u>Individual Subject to Guardianship/Conservatorship</u>	<u>Guardian/Conservator</u>														
<b>Name</b>																
<b>Address</b>																
<b>Phone</b>																
<b>Email</b>																

Facsimile		
	<b><u>Notice Party</u></b>	<b><u>Notice Party</u></b>
<b>Name</b>		
<b>Address</b>		
<b>Phone*</b>		
<b>Email</b>		
<b>Relation to Individual</b>		

This matter came on regularly for hearing on a petition to approve the guardian/conservator's annual/biennial/triennial/final report. The court, having reviewed the report and the records on file in this case, makes the following findings:

**2. Acts of Guardian/Conservator**

All acts required of the guardian/conservator to date have been performed.

**3. Notice**

Notice has been properly provided to persons entitled to notice.

Based on the above, the court makes the following orders:

**4. Approval of Guardian/Conservator's Report**

The guardian/conservator's report is approved.

This is the conservator's final report. The conservator should take the following steps to finalize the conservatorship: \_\_\_\_\_

\_\_\_\_\_

**5. Budget**

Does not apply. This is an *Order on a Final Report*.

The guardian/conservator is authorized to continue to receive the Individual's income and to apply the income and other resources toward the Individual's expenses, as provided in the proposed budget.

**6. Guardian/Conservator's Next Report**

Does not apply. This is an *Order on a Final Report*.

The reporting period remains the same.

The reporting period is changed because \_\_\_\_\_

\_\_\_\_\_

The guardian/conservator shall provide the next Report and the Report shall be filed with the court **within** 90 days of the anniversary of the guardian/conservator's appointment.

The court must review the report at the end of the reporting period.

A review hearing is set for (*date*) \_\_\_\_\_

- The guardian/conservator must set a review hearing date on or before (date) \_\_\_\_\_
- The court will review the accounting or report on or before (date) \_\_\_\_\_, without a hearing. The court may set a review hearing at a later date.

**7. Fees**

The guardian/conservator's fees of \$\_\_\_\_\_, attorney fees of \$\_\_\_\_\_ and administrative costs (DSHS cases only) of \$\_\_\_\_\_ payable during the period covered in this report are hereby approved. The advance of guardian/conservator's fees for the upcoming reporting period, in the amount of \$\_\_\_\_\_ per month, appear to be reasonable and necessary but are subject to court approval at the next hearing. Above fees are approved for payment from the  guardianship/conservatorship estate assets OR  as a monthly deduction from the Individual's participation in the DSHS cost of care per WAC 182.513.1530. The monthly deduction from the participation in cost of care is authorized for the next reporting period and 120 days thereafter.

**8. Bond or Blocked Accounts**

Bond  remains the same OR  is changed to \$\_\_\_\_\_

Account number (last 4 digits only) \_\_\_\_\_ held at (Financial Institution) \_\_\_\_\_ is unblocked.

**9. Letters of Guardianship/Conservatorship**

- Does not apply. This is an *Order on a Final Report*.
- The clerk of court is directed to issue new Letters of Guardianship/Conservatorship with an expiration date of \_\_\_\_\_ (120 or 180 days from the due date of the next report).

**10. Co-Guardian/Conservator or Successor Guardian Conservator**

- Does not apply.
- A co or successor guardian or conservator has already been appointed in a prior order.
- (Name) \_\_\_\_\_ is appointed co-guardian/conservator with the same powers listed in the *Order Appointing Guardian/Conservator* dated \_\_\_\_\_. (The court may require additional forms and information.)
- (Name) \_\_\_\_\_ is named successor guardian/conservator. The successor guardian/conservator will serve when (list event that will trigger successor's service): \_\_\_\_\_

**11. Other**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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Dated: \_\_\_\_\_

\_\_\_\_\_  
**Judge/Court Commissioner**

Presented by:

\_\_\_\_\_  
*Signature of Guardian/Conservator*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*CPG No.*

\_\_\_\_\_  
*Signature of Lawyer*

\_\_\_\_\_  
*Printed Name*

\_\_\_\_\_  
*WSBA No.*